

EXHIBIT B: BSO Training Committee Composition and Deliverables

Breast Surgical Oncology (BSO) Fellowship Training Committee Charge

Scope of Responsibility: Manage all aspects of Breast Surgical Oncology Fellowship Programs including, program reviews and approvals, program requirements, policies, procedures, curriculum, and minimum training requirements. Coordinate the overall activities that pertain to the Breast Surgical Oncology Fellowship Programs.

Charges:

- Oversee all routine actions of the Breast Surgical Oncology (BSO) Fellowship programs, including approvals of new programs, conducting site visits, reviewing site visit reports, program plans of action and progress reports.
- Ensure the overall governance of Breast Surgical Oncology (BSO) Fellowships, including the *Interdisciplinary Breast Surgical Oncology Fellowship Program Requirements*, the *Breast Surgical Oncology Fellowship Policies and Procedures* and the *Breast Surgical Oncology Fellowship Curriculum and Minimum Training Requirements*.
- Maintain oversight of annual breast oncology fellowship match program.

Charge 1 Deliverable: Conduct site visits of approved programs according to approval schedule; maintain oversight of compliance with training program requirements by reviewing and approving progress reports and plans of action according to approval schedule. Review Program Information Database (PID) submitted by new programs on a semi-annual basis; make recommendations for site visits based on approval of PID.

Charge 2 Deliverable: Review and update BSO Fellowship Program Requirements, Policies and Procedures and Curriculum and Minimum Training Requirements. BSO Fellowship Curriculum and Minimum Training Requirements must be reviewed at least every 4years.

Changes to the governing documents or the implementation of new governing documents will be ratified by both the American Society of Breast Surgeons (ASBrS) Board of Directors (ASBrS BOD) and the Society of Surgical Oncology (SSO) Executive Council (SSO EC) within 30 days of proposal by the BSO Training Committee. If the ASBrS BOD and the SSO EC cannot come to consensus, the President and President-Elect of both organizations shall meet and reach agreement.

Charge 3 Deliverable: Maintain oversight of the annual breast surgical oncology fellowship match program.

Composition: 27 members including liaisons to the SSO Executive Council and the ASBrS Board of Directors

- Please refer to the BSO Fellowship Training Committee 2023-2027 Modeling Document attached as Exhibit C for an overview of committee composition and term limits.
- 2 Leaders – Permanently both breast-focused, 1 ASBrS, 1 SSO (alternate between Chair/Vice Chair for two-year terms).
- 2 BSO Fellowship Program Directors – designated as Chair and Vice Chair of the SSO-ASBrS BSO Program Directors Subcommittee, representing the group as a whole. BSO Fellowship Program Directors will be recused from voting and discussions regarding site visits, plans of action and progress reports. Additionally, these individuals will not conduct site visits. These two individuals can participate in discussions and will vote regarding overall BSO Fellowship Program policies and procedures, the BSO Fellowship Match and the BSO Fellowship Curriculum & Program Requirements.
- The ASBrS and SSO will alternate Chair and Vice Chair appointments for two-year terms on the BSO Fellowship Program Directors Subcommittee.
- 20 Members-at-Large - The Training Committee shall be comprised of nominees from each organization: 10 from ASBrS and 10 from SSO. Nominees to the Training Committee should have one or more of the following competencies:
 - Site visitor/accreditation experience, including National Accreditation Program for Breast Centers (NAPBC), Commission on Cancer, or a previous iteration of the SSO Training Committee.
 - Accreditation Council for Graduate Medical Education (ACGME) and/or Residency Review Committee Experience.
 - Experience in graduate medical education (GME) research and/or curriculum design.
 - GME experience (involvement in the education and training of residents and fellows, including responsibility for performance evaluations).
 - Expertise in psychometrics.
- 1 recent BSO Fellowship Graduate within 3 years of training. The ASBrS and SSO will mutually appoint this position. This recent graduate can participate in site visits but must abide by current Training Committee rules (i.e., cannot site visit where they trained, if they are current faculty member, or work in the same state/territory).
- Nominations should include members representative of fellowship program practice settings, e.g., academic, and community/private practice and program size, for appropriate balance and to reflect the diversity of programs.
- No more than one (1) member will be from the same institution.
- Committee membership shall be geographically representative from around the US and Canada.
- Committee members must be members of both the ASBrS and SSO.
- All BSO Fellowship Training Committee nominees will be approved by the President-Elect of the ASBrS and the President-Elect of the SSO.

- Current Training Committee members (as of the signing of this agreement) in mid-term are exempt from the requirements above. This clause will automatically expire at the end of the committee transition, in March 2026.
- At any meeting of the Training Committee, a quorum shall consist of a majority of representatives appointed from each organization present in person, by telephone or by other electronic means. A majority vote of a quorum shall constitute the decision of the Training Committee.
- At any meeting of the Training Committee and the Program Directors Sub-committee, both SSO and ASBrS will have staff representation.

SSO Staff Liaison & Committee administrator: Assistant Director, Education

ASBrS Staff Liaison: Manager, Education

EXHIBIT C: Training Committee Structure – 2023-2027

	Current Model 2023	Model in 2023-2024	Model in 2024-2025	Model in 2025-2026	Model in 2026-2027
Leaders	Chair/Vice Chair (Each position has a 2 year term) Alternate between Breast & CGSO	- Chair/Vice Chair (Each position has a 2 year term) Alternate between ASBrS & SSO (Notes: Current Chair has 1 year remaining on term. Current Vice Chair does not want to remain on Committee so will leave March 31, 2023). - ASBrS to nominate an individual who will be Vice Chair for a year starting April 1, 2023, stepping into Chair role April 1, 2024.	- Chair/Vice Chair (Each position has a 2 year term) Alternate between ASBrS & SSO - ASBrS nominee begins as Chair April 1, 2024 through March 31, 2026. - SSO nominee begins as Vice Chair April 1, 2024 through March 31, 2026.	- Chair/Vice Chair (Each position has a 2 year term) - Alternate between ASBrS & SSO - ASBrS nominee begins as Chair April 1, 2024 through March 31, 2026. - SSO nominee begins as Vice Chair April 1, 2024 through March 31, 2026.	- Chair/Vice Chair (Each position has a 2 year term) - Alternate between ASBrS & SSO - SSO nominee begins as Chair April 1, 2026 through March 31, 2028. - ASBrS nominee begins as Vice Chair April 1, 2026 through March 31, 2028.

Members-at Large	21: Composed of Breast & CGSO SSO members, 1 ASBrS liaison	20: • 6 positions open April 1, 2023 for 3 year terms ending March 31, 2026. Propose ASBrS nominates 6-10 individuals for those 6 positions. • 13 SSO members remain • The 1 ASBrS liaison position transitions into a Member-at-Large. • Count: 7 ASBrS (6 ASBrS nominees, 1 ASBrS liaison becoming a Member-at-Large), 13 SSO members.	20: • 8 positions open April 1, 2024 through March 31, 2027. • Propose ASBrS nominates 3-6 individuals for 4 positions. SSO chooses 4 individuals for 4 positions. • The ASBrS liaison position transitions into a Member-at-Large (accounted for as 1 of the 4 positions noted above). • Count: 10 ASBrS nominees,	20: • 6 positions open April 1, 2025 through March 31, 2028. SSO nominates 6 individuals. Count: 10 ASBrS nominees, 10 SSO nominees.	20: • 6 positions open April 1, 2026 through March 31, 2029. • Propose ASBrS nominates 6-8 individuals for 6 positions. • Count: 10 ASBrS nominees, 10 SSO nominees.
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Program Directors		2: • Chair and Vice Chair of SSO Breast Fellowship Program Subcommittee. • Vote only on Policies & Procedures, Program Requirements, Curriculum Requirements. Neither will do site visits.	2: • Chair and Vice Chair of SSO Breast Fellowship Program Subcommittee. • Vote only on Policies & Procedures, Program Requirements, Curriculum Requirements. Neither will do site visits.	2: • Chair and Vice Chair of SSO Breast Fellowship Program Subcommittee. • Vote only on Policies & Procedures, Program Requirements, Curriculum Requirements. Neither will do site visits.	2: • Chair and Vice Chair of SSO Breast Fellowship Program Subcommittee. • Vote only on Policies & Procedures, Program Requirements, Curriculum Requirements. Neither will do site visits.
Ex-officio	1: SSO Executive Council Liaison	1: SSO Executive Council Liaison (Does not vote, does not conduct site visits).	1: SSO Executive Council Liaison (Does not vote, does not conduct site visits).	1: SSO Executive Council Liaison (Does not vote, does not conduct site visits).	1: SSO Executive Council Liaison (Does not vote, does not conduct site visits).